



The Inn at Weathersfield

2020 Wedding Planning Guide

Finding the perfect venue for your wedding is the first big decision you'll make, as it is the backdrop for one of the most important days of your life.

The Inn at Weathersfield, situated on 21-acres in southern Vermont, offers wedding ceremonies, rehearsal dinners and receptions year-round; in winter we can accommodate up to 60 guests and in the warmer months up to 120 guests.

Our on-site amphitheater, "Chapel in the Woods," with seating for 120, is tucked away under tall pines to create a magical setting in which to say, 'I do.' Another option is the meadow down by the pond, that also seats 120, where you can get married under a birch arbor.

We have additional spaces throughout the grounds, indoors & out, so your backdrop will be exactly what you and your future spouse envision.

We take pride in making every couple and their guests feel special. Our experienced staff and meticulous attention-to-detail ensures you are comfortable and able to enjoy yourselves fully without worrying about the small stuff.



CULINARY PHILOSOPHY

For years, we've been known as one of the leaders in Vermont's farm-to-table movement. In 2018, we were named "the best hotel restaurant in Vermont" by the Daily Meal. Our food philosophy is simple – be authentic and use the freshest ingredients possible to eat local.

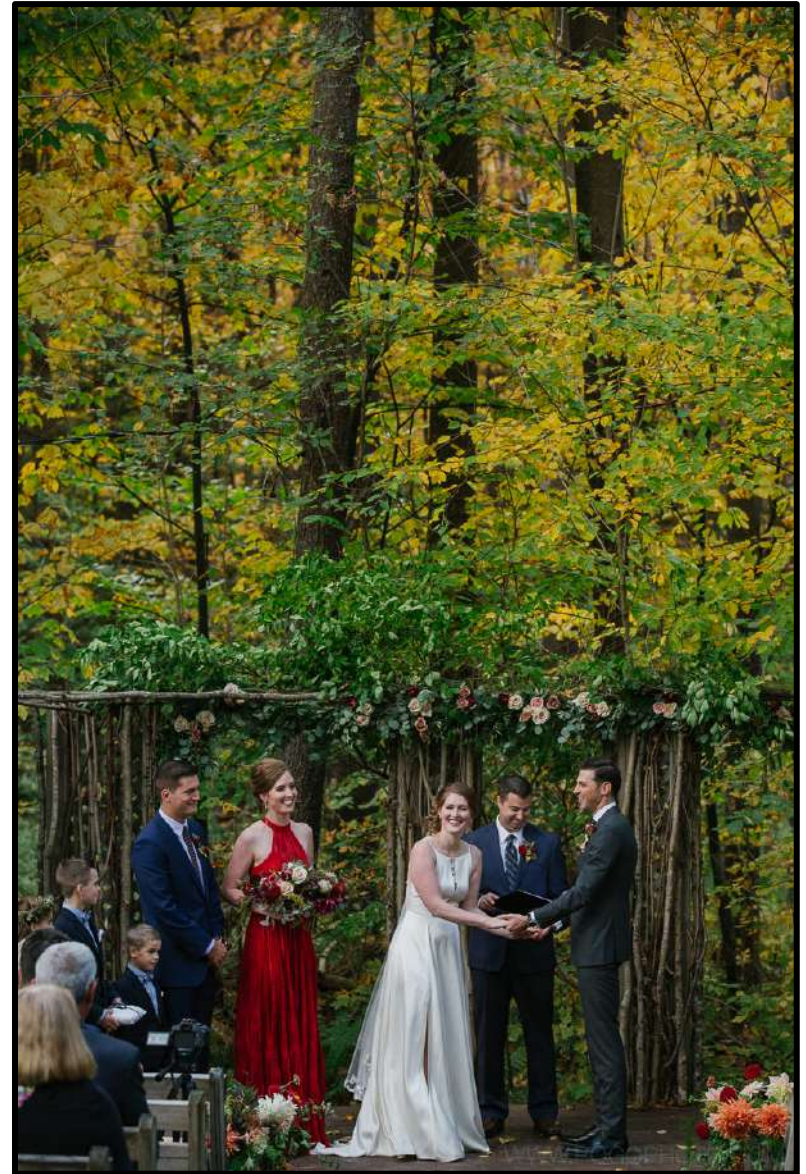
For most of the year, over 75% of our ingredients come from within a 25 mile radius of the Inn or from our on-site heirloom vegetable garden.



ON-SITE CHAPEL IN THE WOODS



ON-SITE CHAPEL IN THE WOODS



MEADOW BY THE POND



WEDDINGS & REHEARSAL DINNERS

Up to 50 guests

For rehearsal dinners (& small weddings up to 50 guests through mid June), we offer several options for indoor or outdoor seating:

- Casual three-course menu
- Family style menu
- Custom multi-course menu with hors-d'oeuvres during cocktail hour
- Passed or stationary hors-d'oeuvres

Note: All menus are designed to showcase the season and our farm partners

We do charge a **facility fee** based on the number of guests and time of year. It covers both ceremony and reception and ranges from \$500 (up to 45) to \$2000 based on whether we do both rehearsal dinner and reception. It provides use of all grounds and weekend event coordination. White linens and votive candles are an extra \$200 - \$400 depending on the size of the wedding.

Wedding parties wishing to have dancing or live music require buying out the inn and restaurant.



WINE CELLAR, DINING ROOM & DECK



WEDDINGS & REHEARSAL DINNERS

up to 120 guests

We offer a few large weddings or rehearsal dinners, up to 120 guests, each year, with the reception inside a tent placed adjacent to the inn.

Ceremonies may take place inside the inn, the tent or, weather permitting, in our outdoor amphitheater, "Chapel in the Woods," in the meadow by the pond or in the heirloom vegetable garden. Cocktail hour can be on the Inn's original front porch, back deck or in the garden.

If you prefer a church setting, there are several options nearby:

- Perkinsville Community Church
- Weathersfield Center Church
- St. Luke's Episcopal in Chester, VT
- St. James Episcopal in Woodstock, VT



Garden Events



Tent Events



Tent Events





“The team took care of a million small details that we never would have thought of, like arranging all of the reception flowers at the day after wedding brunch, and they showed incredible hospitality to our friends and families. We can't wait to go back to celebrate our anniversaries and other special occasions with the Inn in the future. Highly, highly, highly recommend.” - Alexandra

We rented out the entire Inn for the weekend for the bridal party and parents. 100% worth it!! We had our rehearsal dinner on property as well as the wedding and everyone is still raving about how great of a time they had! - Victoria

“All of our guests kept asking how we found this venue, and were as enchanted by it as we were at first visit. And did I mention the food?! It just doesn't get any better. If you're trying to find something beyond the cookie-cutter, one size fits all destination wedding, then you're in luck! We can't wait to visit again soon.” - Kelsey



“The Inn at Weathersfield was the perfect place for our intimate wedding. Every detail was considered, the food was amazing and owners Marilee and Richard are so kind. They truly went above and beyond for our special day. We're so grateful for them!” - Sarah

DINING OPTIONS

Casual three-course menu includes choices of:

- First course of either seasonal house-made soup or fresh local green salad
- Main course of either three dish options
- Dessert course of house-made ice cream and/or sorbet to accompany your cake

\$55 per person

(Available May and June or midweek for wedding parties up to 40 guests)

Family style menu includes:

- Platters presented at the table and plated by the servers
- Begins with selection of passed hors d'oeuvres (choice of 3-4 from list of options)
- Followed by plated soup and plated or family style salad
- Main courses plus side dishes
- Add house-made ice cream and/or sorbet to accompany your cake (\$3 per person)

\$85 per person

Custom multi-course menu:

- Begins with selected of passed hors d'oeuvres during cocktail hour
- Followed by a five course menu

\$100 per person

Passed or stationary hors-d'oeuvres: Passed: \$15 per person Stationary: \$8 per person

Children Rates:

Children's meals are calculated based on age: under 3-years old, no charge, 3 to 6-years old, \$10 per meal, 6 to 12-years, \$20 per meal. Over 12-years old, they are considered full price.

**Above rates do not include VT tax & 20% service charge*

BEVERAGE OPTIONS

Open bar includes the following house spirits, wines & beers:

- House Spirits: Luksusowa Vodka (GF), Canadian Club, Jack Daniels, Dewars Scotch, Bacardi Silver, Evan Williams Bourbon, Beefeaters Gin, Cuervo Gold Tequila, Captain Morgan Spiced Rum, Vermouths
- Premium Spirits: Titos Vodka (GF), Glenlivet Scotch, Tanqueray Gin, Seagrams VO, Hornitos Tequila, Makers Mark Bourbon, Jack Daniels, Mount Gay Rum, Vermouths +\$5 per person for premium spirits
- House Wines: Chardonnay, Pinot Grigio, Sauvignon Blanc, Pinot Noir, Chianti and Cabernet Sauvignon
*You may order off our award-winning list and special order wines can be added & priced per bottle.
- House Beers (bottled and cans) Draft beers may be added depending on reception location.
- Craft beers may be added at an additional fee

BY THE HOUR RATES:

1 hour: \$20 per person 2 hours: \$27 per person 3 hours: \$33 per person
4 hours: \$37 per person 5 hours: \$42 per person

BEVERAGE OPTIONS

Hosted beer & wine only:

BY THE HOUR RATES:

1 hour: \$18 per person 2 hours: \$21 per person 3 hours: \$24 per person
4 hours: \$27 per person 5 hours: \$32 per person

**Above rates do not include 10% VT beverage tax & 20% service charge*

Theme bars (price upon request):

- Champagne bar
- Martini bar
- Margarita bar
- Non alcoholic juice bar
- After dinner cordial bar

Cash bar:

- Cocktails, beer and wine will be charged at our standard bar rates to your guests. There is a charge of \$25 per hour for each bartender for weddings or rehearsal dinners over 50 guests
- House wines: from \$36/bottle
- House beers: between \$4-\$6
- Sparking wines: from \$34/bottle
- Premium wines: priced by the bottle

**Above rates do not include 10% VT beverage tax & 20% service charge*

BEVERAGE DISCLAIMER



Under Vermont state law, no customer may bring his or her own liquor onto the premises, nor shall customers leave the premises with an alcoholic beverage. No person under the legal age of 21 will be served alcohol. Shots will not be served.

Consumption of liquor not purchased from the Inn in public areas and surrounding grounds is prohibited. Alcoholic beverages purchased off premises may be consumed in guest rooms only. We ask your cooperation in this matter.

The bar will be closed at a prearranged hour. Management reserves the right to stop serving alcoholic beverages to any/all patrons at any time in order to comply with state liquor laws.

FREQUENTLY ASKED QUESTIONS

How long is the event?

The event time allocation is 5 hours. If you require additional time, it should be indicated at the time of contract or during the event. Overtime charges start at \$350 per hour based on the size/staffing needs of the event.

We want the Inn for our party alone. Can we close the restaurant and tavern to the public? How much does it cost?

Dependent upon the time of year, and the size of your wedding party, it may be necessary to close the restaurant and tavern to the public. This requires a food minimum of \$2,750 and \$1,100 minimum for bar charges before VT food & beverage taxes.

Is there a facility fee?

Yes; a fee from \$500-\$2000 (depending the date & number of guests) will be applied to all weddings/rehearsal dinners to cover the use of grounds, tables, chairs, tableware, glassware and event coordination. Linens and votive candles start at \$250 per event.

Do we need to rent out the entire Inn?

Dependent upon the date, weddings of 24+ guests, may be required to rent out the entire Inn for two nights. The Inn has 12 guests rooms with 12 private baths. There are 6 kings and 6 queens and can sleep up to 27 with three guests in roll-away beds. (Please note, additional guests in rooms are charged \$25 per night. There is also a \$10 service fee per room per night for weddings.) For additional guests, we are happy to supply a list of lodging properties (including Airbnb/VRBO rentals) nearby.

FREQUENTLY ASKED QUESTIONS

Is there a price break to have one person pay?

When the host pays for all the rooms by check or cash, the price (plus 9% VT lodging tax) ranges from:

- \$2,700 per night during holidays & fall foliage season
- \$2,400 per night regular weekends
- \$2,100 per night during shoulder season (Typically, last weekend of October through second weekend in December and first weekend in May through second weekend in June)

*If host pays by credit card, a 3% processing fee will be applied to the above rates

** Please note there is also a \$10 service fee per room per night for weddings

What is the difference if guests pay for their lodging?

You may have your guests pay individually for their rooms (although host must guarantee with a credit card that all rooms are booked if someone cancels). Please note: 50% of their stay will be charged to their credit card at the time of the reservation and the balance (plus any incidentals) will be settled at check out. If a guest cancels their room, the wedding host has the option to bring in another guest.

Do you require a security deposit?

A security deposit of \$500 will be charged and returned within 30 days of final check out less charges for any damages or theft. The host will be responsible for any damage or theft in public areas or guest rooms. While we post Vermont's liquor laws in each room, please note, no outside alcohol may be consumed outside the guest rooms. **That includes the front porch, back deck, parlor, tavern, especially after hours. If your guests choose to not follow Vermont's law, they are putting us at jeopardy of losing our license and the host losing part of their deposit.**

FREQUENTLY ASKED QUESTIONS

How much is the deposit to reserve our wedding date?

We require a \$2,000 non-refundable security deposit made payable by check to The Inn at Weathersfield and a minimum headcount to secure your wedding date. This deposit will be applied to your invoice.

Payment Schedule: Due 120 days prior to event - 25% of estimated wedding budget

Due 90 days prior to event – 50% of estimated wedding budget

Due 60 days prior to event - 75% of estimated wedding budget

Due 30 days prior to event – 100% of estimated wedding budget

When is the final headcount due?

The final headcount is due 21-30 days prior to the event. Any increase above minimum must be provided 7 days prior to the date. Credit will not be issued for no shows or reductions in headcount. Incidentals or bar charges must be paid in full by check prior to check out.

Do you allow smoking on-site?

In accordance with VT law, the Inn, restaurant, deck and tent (if used) are entirely non-smoking. Smoking in any guest room or public room is against the law and will incur a cleaning charge minimum of \$350 per offense.

Smoking is permitted in designated areas only. These areas are away from the building or on the front porch.

Are children allowed to stay overnight?

Typically, the Inn does not accommodate children under the age of 14 years old to stay overnight. However, if booking out the entire inn, children under age 14 are allowed but must be supervised by an adult at all times during their stay. With advance notice, we can arrange for on-site childcare. Please note: children are not allowed on the Inn's fire escape & walkways or rock walls.

FREQUENTLY ASKED QUESTIONS

Can we bring in our own liquor or food?

All food & liquor must be purchased from the Inn excluding the wedding cake or dessert. If we do not provide house made ice cream (\$3 per person), we charge \$2 per person to cut and serve cake or dessert.

Are pets allowed?

We do not allow any guest pets except registered service dogs that are approved at booking.

Is breakfast included?

Yes, a full hot a la carte breakfast is included for all Inn guests every morning. We will prepare a family-style breakfast the day after the wedding at no additional charge. With advance notice, additional wedding guests may attend either breakfast or family-style farewell breakfast for \$20 per person (plus tax & gratuity). This includes coffee, tea, juice and the full breakfast.

Can we come and stay at the Inn for planning?

We welcome you to come to the Inn as needed. We offer a 20% discount off regular room rate (up to two rooms per visit) on non-holiday/foliage/special event evenings. Please note, this cannot be combined with any other special pricing.

Do you offer menu tastings?

Because of the custom, handmade nature of our menu as well as the seasonality, we do not offer traditional 'tastings' of our menu items. **We encourage couples to come and stay with us and dine. If you choose to have your wedding at the Inn, we will reimburse you the cost of the meal (not liquor) and your room. Please note, we can meet most dietary requests.**

Do you provide photographer/musician meals?

Yes, provided at a price of \$25 per person.

a few more...

What happens with our flowers and clean up?

All decorations in the Chapel in the Woods, Inn, tent, Hidden Kitchen classroom and grounds must be removed within 24 hours of the event. Failure to remove decorations will result in \$250 cleaning charge to be deducted from your security deposit.

Can we bring in a DJ, band?

Yes, you may bring in a band, DJ or through the Inn, with advance notice, rent speakers, mic and cables to attach a laptop to play your own music. To rent the speakers, mic and cables, there is a \$300 charge.

Do we need a tent/additional rentals?

A tent may be required for events with 60+ guests in case of inclement weather. We work with several local vendors that provide tents and rental services. We are happy to coordinate the rental deliveries and supply estimates for budgeting.

CANCELLATION POLICY: If you cancel for any reason, including weather, refunds will be paid as follows (refunds are based on funds paid to date less \$2,000 non-refundable deposit):

- 91-120 days prior to event, 75% of estimated budget is refundable
- 61-90 days prior to event, 50% of estimated budget is refundable
- 31-60 days prior to event, 25% of estimate budget is refundable
- 30 days or less prior to event, no refunds or estimated budget

***PLEASE NOTE:** *The Inn at Weathersfield does not accept credit cards or gift certificates for wedding payments. We accept bank checks, personal checks or cash. If you'd like to pay with a credit card, a 3% processing fee will be applied to the total.*



For more information:
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