



# GENERAL INFORMATION

The Court Above Main is a newly renovated historic event venue that will make your day a One Of A Kind Event! With our original restored wood ballroom dance floor, 14ft. windows, and elegant chandeliers, you are sure to have a unique and memorable night.

## Room Rental Includes

- ◆ Event Manager/Coordinator - Pre-event meeting with you 2-3 months prior to event and day-of facilitation with timeline and vendors
- ◆ Aisle Planner computer platform to ease planning and communication between client and venue coordinator
- ◆ Private Wedding Party Suite on second floor
- ◆ New elevator for easy 2nd or 3rd floor accessibility for guests and caterer
- ◆ Table and room decoration set up/tear down
- ◆ 72" round guest tables, 6 ft. banquet tables, high/low cocktail tables, black Chiavari chairs
- ◆ Basic linen tablecloths in black, white or ivory, and napkins in assorted colors
- ◆ Dinner plates, cake plates, coffee cups and saucers, silverware (forks, knives and spoons) coffee thermos and water pitchers
- ◆ Custom fully stocked bar staffed with experienced and licensed bartenders
- ◆ In-house sound system; ceiling speakers in ballroom, bar/lobby and bathrooms with wireless microphone



## Financial

*Introductory Room Rental Rate: (Holiday rates may apply)*

*Only one event booked per day Friday-Sunday; your event is our focus!*

- ◆ Friday-Sunday Wedding Ceremony \$1500
  - Added rehearsal week of event at \$125/hour (this is booked 60 days prior to event)
- ◆ Friday Wedding Reception \$3,000
- ◆ Saturday Wedding Reception \$4,000
- ◆ Sunday Wedding Reception \$3,000
- ◆ \$1000 on-site ceremony fee when you book a reception. Includes ceremony chair setup and rearrangement of ballroom for seamless transition into reception
- ◆ Non-Wedding Events: \$1,500 for the day
  - Mon-Thurs. Hourly fee of \$250/hour for a minimum of 3 hours (plus 1 hour for set up and clean up)

## Logistics

- ◆ To reserve your date, we require a 50% down payment (half of the rental cost) and a \$500 security deposit
- ◆ Entire rental balance due 60 days before your event date

