



# General Information for Bear Hill Events

## General Information

### Room Rentals

#### Saturday Evenings

Room (Capacity)	Room Rental	Food Minimum
Full Space (75)	\$400	\$2,550

The minimum amount of people required to host an event is 45. Saturday evenings is 75 people.

Room Rentals include the use of our facility for 4 hours.

#### All Other Times

Room (Capacity)	Room Rental	Food Minimum
Ballroom (75)	\$250	\$1250
Dining Room (72)	\$250	\$1250
Full Space (175)	\$400	\$2500

#### Deposits & Guarantee

A non-refundable, non-transferable deposit is required upon signing the contract. The guaranteed number of guests must be confirmed with the Event Manager TEN (10) days prior to the function. Estimated pre-payment of the contract is due at this time. Payment may be made in the form of cash or bank check only. Additions may be made up to three days prior to the event. No reductions can be made. However, Bear Hill will be prepared to serve 5% above the guaranteed number specified. Prices quoted are subject to change.



#### Menu Details / Entrée Selections

Bear Hill's culinary requests the menu details 4-6 weeks prior to your event. We recommend the selection of one type of entrée for plated meals. Should two different entrée selections be desired, the higher price prevails.



#### Decorations & Displays

The Club will not permit the affixing of any decorations or event materials to the walls, doors or ceilings. The use of confetti or glitter is NOT allowed anywhere at Bear Hill. All possessions must be removed promptly at the conclusion of the event. We are not responsible for lost or stolen items prior to, during or after the function.