

THE
AUDITORIUM
AT CLARA

EST. 2016
SACRAMENTO, CALIFORNIA

**2019 - 2020
RENTAL GUIDE**

FOR QUESTIONS ABOUT RESERVATIONS

First review our Rental Guide, and then reach out to our Rental Coordinator with any remaining questions, as well as the date(s) and times you are interested in booking. Though our resources are limited, we can usually respond to emails quickly.

Please DO NOT CALL unless absolutely necessary.

We can respond to multiple emails in the time it takes to return one phone call. Also, because reservations are contracts, we prefer to communicate in writing to ensure all information given is clear, consistent and accurate.

**REACH OUR RENTAL COORDINATOR AT
RENTALS@CLARAMIDTOWN.ORG**

**A SUN-DRENCHED PERFORMANCE,
MEETING AND EVENT SPACE WITH HARDWOOD
FLOORS, HIGH CEILINGS, LARGE WINDOWS
AND FRESH WHITE WALLS.**

As part of our effort to continually improve the space and its ability to support a broad range of event styles and performances, we will be installing the following through September 2019:

- 16 x 20 x 2 ft. STAGE

- 16ft. WHITE PIPE AND DRAPE SURROUNDING STAGE

- HOUSE SOUND SYSTEM W/ WIRELESS MIC

- THEATRICAL LIGHTING RIG

- ATTENDEE WI-FI ACCESS





HOURS OF OPERATION MONDAY - SUNDAY FROM 9AM - 11PM

10% PREMIUM PER HOUR FOR ACCESS OUTSIDE STANDARD HOURS
(SUBJECT TO APPROVAL/STAFF AVAILABILITY)

PEAK RATE: \$90/hr

3hr minimum

Friday - Sunday | 12 - 11pm

OFF PEAK RATE: \$60/hr

3hr minimum

Friday - Sunday | 9am - 12pm

Monday - Thursday | 3 - 11pm

EARLY BIRD RATE: \$50/hr

Monday - Thursday | 9am - 3pm

10% NON-PROFIT DISCOUNT

25% PREMIUM FOR NON-ARTS EVENTS

RENTAL PACKAGE

USE OF AUDITORIUM LOBBY

MAIN ROOM WITH TWO SINGLE-USE RESTROOMS

ACCESS TO MEZZANINE FOR MEDIA + EVENT STAFF

ON-SITE SUPERVISOR FOR FACILITY SUPPORT + ACCESS

CALENDAR LISTING ON CLARAMIDTOWN.ORG

150 FOLDING CHAIRS

6 x 6ft. FOLDING TABLES

16 x 20 x 2ft. STAGE FRAMED WITH WHITE PIPE AND DRAPE*

LIGHTING: PRE-SET SINGLE LOOK*

SOUNDBOARD WITH IPOD PLUG-IN

ONE WIRED MICROPHONE

WI-FI ACCESS*

*AVAILABLE AS OF 10/2019



@STORIESONSTAGESACRAMENTO



RENTAL ADDITIONS

YOU ARE NOT REQUIRED TO USE OUR EQUIPMENT, AND MAY BRING IN ANY SOUND/LIGHTING/FURNITURE THAT SUITS THE NEEDS OF YOUR EVENT.

**(\$50/HR) TECHNICIAN FOR THEATRICAL LIGHTING DESIGN/
TRANSITIONS AND/OR SOUND MANAGEMENT**

(\$20/EACH) WIRED MICROPHONE + STAND (2 AVAILABLE)

(\$40) WIRELESS MICROPHONE (1 AVAILABLE)

(\$50) PROJECTOR + PROJECTION SCREEN

(\$25/EACH) HI-TOP COCKTAIL TABLES + LINEN

(\$10/EACH) 6ft. FITTED TABLE LINEN

(\$5/EACH) MUSIC STANDS (12 AVAILABLE)

(\$50) KEYBOARD + STAND

**IF YOU USE YOUR OWN SOUND/LIGHTING TECHNICIAN TO RUN A SHOW,
YOU MUST SIGN A CARE OF OUR EQUIPMENT WAIVER AND
ASSUME COMPLETE RESPONSIBILITY.**



FLOORPLAN

The Auditorium at CLARA offers renters a dynamic blank slate for special events.

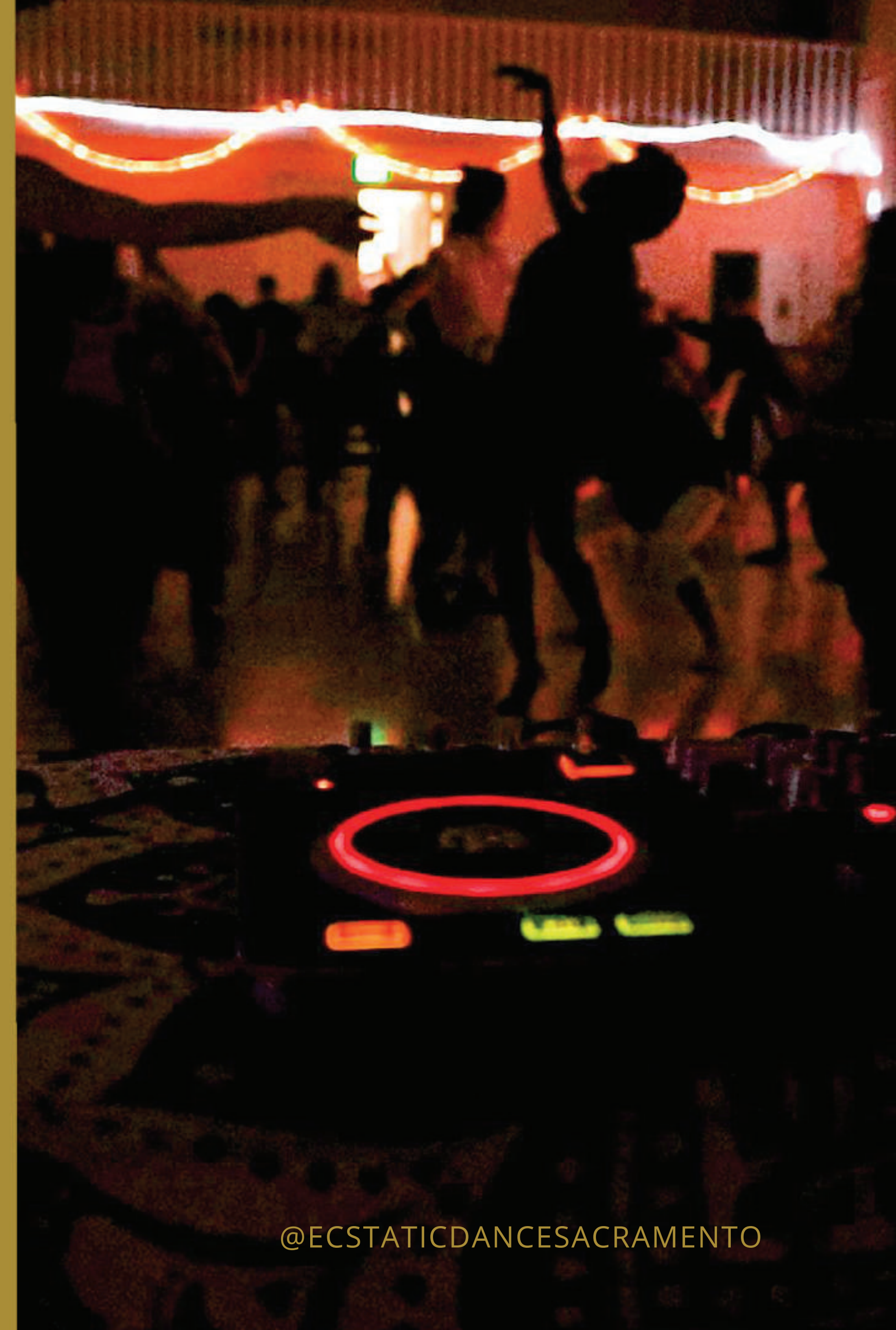
LOCATION

1425 24TH STREET
SACRAMENTO, CA 95816
(CORNER OF 24TH AND O)

PARKING LOT

FIRST COME, FIRST SERVED
(ACCESS VIA O ST BETWEEN
24TH + 25TH STREETS)

NOTE: Rentals do not include the use of ANY exterior space on the property



@ECSTATICDANCESACRAMENTO

EVENT RENTAL LIFECYCLE

**READ RENTAL
GUIDE**

**EMAIL FOR
AVAILABILITY**
RENTALS@CLARAMIDTOWN.ORG

**SUBMIT
RESERVATION
FORM**

**FULFILL
DEPOSIT
INVOICE (50%)**

**BOOKING
CONFIRMED**

**FULFILL
BALANCE
INVOICE (50%)**

**PROOF OF
INSURANCE**
(DUE 3 DAYS PRIOR TO EVENT)

EVENT DAY!