

Saint Katherine Greek Orthodox Church

3149 Glen Carlyn Road Falls Church, VA 22041

703-671-1515



Church Rental Application & Contract

Event Date: _____

This constitutes your Application and Contractual Agreement with St. Katherine Greek Orthodox Church. The terms of the St. Katherine Greek Orthodox Church Policies and Procedure for Useage of Facilities ("Policies and Procedures") are incorporated herein by referece. If you have not been given a copy of the Policies and Procedures, please request and read a copy prior to executing this agreement.

(I) (We) _____ the undersigned, (herein "Lessee(s)") agree to lease the following facility of St. Katherine Greek Orthodox Church (herein "St. Katherine"), 3149 Glen Carlyn Road, Falls Church, Virginia, 22041.

Name of Responsible Party: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____ Fax: _____

Wedding Set Up Time: _____

Rehearsal Date/Time: _____

Rental Fees*

| <u>Facility:</u> | <u>Rates:</u> | <u>Fee Amount:</u> |
|------------------|---------------|--------------------|
| | \$1,100 | \$ _____ |
| | \$100 | \$ _____ |

Security Deposit - (returned within 10 days after event):

\$ _____

_____ **TOTAL:** \$ _____

BALANCE DUE ON: _____

* St. Katherine unilaterally reserves the right to assess a Security fee to defray expenses incurred for retaining professional security services deemed necessary to ensure against the risk of harm to invitees, guests, St. Katherine employees/staff and property.

(I) (We) further agree to the following conditions as part of the consideration for the leasing of said facility:

1. Lessee shall be responsible for adherence to the Policies and Procedures governing the use of St. Katherine facilities, which are incorporated herein by reference.

2. The Lessee shall not enter, occupy or use the Church until the time(s) and date(s) specified above. Leased facility shall be left in the same condition as when rented. St. Katherine reserves the right to assess custodial, repair, maintenance or other expenses against Security Deposit that St. Katherine in its discretion deems necessary.

3. The Lessee shall vacate the Church/property at the time indicated on page one. Lessee agrees to pay an **additional** fee of **\$250 for Church use after the agreed upon time (as per page one)** and further agrees that St. Katherine reserves the right to fully offset such additional rent against Security Deposit.

4. **(I) (We) agree to assume full financial responsibility for any unnecessary activation of fire alarms** in the St. Katherine facility being provided to us. The responding Fire Department will determine the amount of damages/penalties to be assessed and the amount will be automatically deducted from the Security Deposit.

_____ (Acknowledge Acceptance with Initials)

5. (I) (We) agree that of St. Katherine's maximum liability under this contract shall be the return of the sums (I) (we) paid to St. Katherine.

6. (I) (We) ensure that a responsible person shall be present to ensure guest safety and that guests do not damage the property of St. Katherine.

7. The parties shall interpret and enforce this Contract in accordance with the law of the Commonwealth of Virginia. Any claim or cause of action arising out of or connected with the Contract shall be adjudicated in the Circuit Court of Fairfax County, Virginia. The parties hereto waive all defenses or objections to the jurisdiction of said court or to such venue.

8. The terms specified in the Policies and Procedures are incorporated herein by reference, which together with this Contract constitutes the entire agreement between the parties. St. Katherine shall not be bound by any alleged promises, representations or agreements except as herein expressly set forth. St. Katherine shall not have any authority to amend this Contract, except in writing.

9. St. Katherine does not warrant that its facilities are suitable for any particular purpose, nor does St. Katherine warrant any condition on the premises. (I) (We) have had an opportunity to examine the premises; St. Katherine is not responsible for any notification of any defects within the premises, and (I) (we) shall accept the premises in an "as is" condition.

10. All remedies for enforcement of the Policies and Procedures are hereby incorporated by reference. (I) (We) shall bear full responsibility of all attorney's fees and costs incurred by St. Katherine to enforce this Agreement. If St. Katherine seeks legal action to recover damages in excess of the Security Deposit Fee, all sums due shall bear interest at the rate of 18% annum.

BY: _____

SIGNATURE: _____