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# GREETING

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Dear Event Planner,

Thank you for your interest in The Fox Club at Neuroscience Group Field at Fox Cities Stadium. It would be our pleasure to help host your event. Combining over 30 years of industry experience, the team at The Fox Club prides themselves on providing world class customer service along with equally impressive food. From your first tour to the execution of your event, our coordination staff will work closely with you on every detail. Our “room with a view” offers a unique experience and contemporary setting that will astonish your guests. The Fox Club can accommodate up to 250 guests, dependent on your desired room layout. Please feel free to contact a coordinator to setup a time to tour the facility and discuss all the wonderful options we have to offer you for a day you will never forget!

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*Our facility is perfect for any occasion. We are a perfect venue for:*

- Weddings
- Bridal showers
- Rehearsal dinners
- Celebrations of life
- Corporate event
- Team building events
- Holiday parties
- Meetings, break outs
- Receptions
- Retirement parties
- Promotions
- Family reunions
- Graduation parties
- Anniversary parties
- Class reunions

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# SERVICES

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## COMPLIMENTARY ROOM ESSENTIALS FOR EVENTS

Room reserved  
*(Once food minimums are met)*

Planning and on-site Coordinator

Customized work-order and floor plan

Tables and chairs

White, black or ivory linen tablecloths

Linen napkins in a variety of color selections

Standard centerpieces

Linen and skirted tables

Professionally trained staff

Round tables of eight (8) or six (6)

Wireless high-speed internet access

Three (3) extension cords

Three (3) power strips w/surge protector

## AUDIO VISUAL EQUIPMENT RENTAL

Audio visual package includes video board, projector, screen, TV's, two (2) microphones, and up to ten (10) staging platforms \$300

LCD projector/screen with TV's \$200

Wireless microphone \$25

Lavalier \$25

Video board - personalized for your event \$150

## MEETING AIDS

Lectern \$20

White-board and markers \$20

Easel \$5

Flip chart, easel and markers \$25

Copy & fax available

## MISCELLANEOUS

Pipe and drape \$15

Skirted staging \$25/platform

Leinie Lodge \$300

Conference Room \$250 (half day)  
\$400 (full day)

Luxury Suites \$150 (half day)  
\$300 (full day)

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# WEDDING SERVICES

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## COMPLIMENTARY ROOM ESSENTIALS FOR WEDDINGS

Room reserved  
(Once food minimums are met)

Planning and on-site Coordinator

Customized work-order and floor plan

Tables and chairs from inventory

White, black or ivory linen tablecloths

Linen napkins in a variety of color selections

Standard centerpieces

Linen and skirted head table, gift table,  
registration table, cake table

A professionally trained staff

Bartender(s)

Round tables of eight (8)

Risers for head table

Wireless microphone for speeches

Stage for band or table for DJ

Secured wedding card box

Wireless high-speed internet access

## AUDIO VISUAL EQUIPMENT RENTAL

LCD projector/ screen and TV's \$200

Video board - personalized for your event \$150

## MISCELLANEOUS

Cake cutting and plating \$0.35/person

Pipe and drape \$15/drape

Up-lighting eight units (8) \$100

Specialty glassware for bar Varies

Event planning Varies

Room set up fees applied if more than  
one set up arrangement is required \$200

Replica home plate \$100

Custom baseballs Varies

Custom jersey Varies

Wedding tickets \$100/100

Mascot appearance \$100/per 30 minutes

On-field ceremony (includes Leinie Lodge) \$1250

Fireworks display (deposit required) Starting at \$1375

Leinie Lodge \$300

Photo Booth \$300

Ceremony coordination \$100

# BEVERAGE SERVICE



## NON-ALCOHOLIC BEVERAGES

Soft Drinks	\$2.50
Bottled Water	\$2.50
Canned Soda	\$2.50
Bottled Juice	\$2.75

## SERVED BY THE GALLON

Punch/Juice	\$18
Infused Water	\$15
Hot Chocolate or Cider	\$18
Coffee Service	\$22
Tea Service	\$18
Milk	\$18

## ALCOHOLIC BEVERAGES

Call Cocktails	\$6
Premium Cocktails	\$7
Domestic Tap Beer	\$4.75
Domestic Bottle Beer	\$4
Craft Tap Beer	\$5.25
Craft Bottle Beer	\$5
House Wine (Glass)	\$5
Premium Wine (Glass)	\$6.5
House Wine (Bottle)	\$20
Premium Wine (Bottle)	\$25
Champagne (Bottle)	\$22
Champagne Punch	\$25/Gal
Domestic ½ Barrel	\$275
Import ½ Barrel	Varies

## WHITE WINE

### La Fiera Moscato

*Fabulously light, sweet, and crisp. Flavors of apricot and peach, with a hint of bubbly*

### Wollersheim Riesling

*A tantalizing sweet wine with a hint of ripe apricot and peaches*

### Hay maker Sauvignon Blanc

*Lifted notes of fresh grapefruit and guava, crisp with a mouthwatering finish*

### Chateau Souverain Chardonnay

*The wine has aromas of roasted pears, lemon citrus and subtle baking spice with elegant layers of pineapple and crème brulee flavors*

## RED WINE

### Gnarly Head Pinot Noir

*Rich flavor of strawberry, pomegranate, and black cherry with mild hints of oak. Elegant tannins, bright fruit, and balanced acidity*

### Handcraft Dark Red Wine

*Full bodied wine, long juicy finish with tempting aromas of raspberry, and blackberry followed by flavors of fig jam, dark chocolate, and toasted marshmallows*

### Trivento Malbec

*Deep red wine, lush red berry flavor with velvety tannins and a pleasant, persistent finish*

### Layer Cake Shiraz

*Exceptional balance for its big power, finishing with a gentle creamy note, leaving dark berry and cracked pepper notes behind*

### Josh Cabernet

*The wine is juicy on the palate with black cherries and blackcurrant flavors, accented by delicate vanilla and toasty oak, finishing long with round, soft tannins*

## HOUSE WINE

**WHITES-** Moscato, White Zinfandel, Pinot Grigio

**REDS-** Pinot Noir, Merlot, Cabernet Sauvignon

**BUBBLES-** Ballatore Spumate, Lamberti Prosecco

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# POLICIES & PROCEDURES

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## **CONFIRMATION OF EVENT/CONTRACT**

### Wedding and Social:

A contract will be sent to the client after a date for the event has been reserved. The date becomes confirmed upon the return of the signed contract and the required \$1,000 deposit. The deposit is non-refundable in the event of cancellation. The final portion of the food and estimated beverage bill must be paid seven (7) days prior to the event. The remainder of the beverage bill will be administered after the event is completed to cover beverages, taxes, gratuity, bar tabs, and other miscellaneous expenses. The final bill must be paid immediately after the event. A credit card must be kept on file for all end of event charges.

### Corporate:

A contract will be sent to the client after a date for the event has been reserved. The date becomes confirmed upon the return of the signed contract and the required \$500 deposit. The deposit is non-refundable in the event of cancellation. The remainder of the beverage bill will be administered after the event is completed to cover beverages, taxes, gratuity, bar tabs, and other miscellaneous expenses. The final bill must be paid within thirty (30) days after the event. A credit card must be kept on file for all end of event charges.

## **PAYMENT**

The following forms of payment are accepted: Mastercard, Visa, and Discover credit cards, cash, money order, or cashier's check. A 19% service charge, taxable by Wisconsin law, and 5% Wisconsin sales tax will be applied to all costs related to your event. If you are tax exempt, a copy of your Wisconsin tax-exempt status is required and should be submitted prior to the scheduled function. There will be a \$50.00 NSF fee charged for all returned checks. The remainder of the beverage bill will be administered after the event is completed to cover beverages, taxes, gratuity, bar tabs, and other miscellaneous expenses. The final bill must be paid within thirty (30) days after the event. A credit card must be kept on file for all end of event charges.

## **GUARANTEE OF ATTENDANCE**

The final count of attendance is required a minimum of fourteen (14) days prior to the event and considered a guaranteed number not subject to reduction. There is no charge for children aged 2 years and under. If the actual number of attendees is greater than the guarantee, the client will be invoiced for the additional guests.

## **PRICE GUARANTEE**

Prices are subject to change, and will be confirmed sixty (60) days prior to your event date.

## **PERSONAL PROPERTY**

The Wisconsin Timber Rattlers are not responsible for damage or loss of any items brought on the premises prior to, during or following an event. Items remaining three (3) days following an event will be disposed of.

## **DECORATING**

No staples, tacks or adhesives are allowed on the ceilings, walls or doors. No banners or signs are to be hung from the ceiling or affixed to the walls. The client is responsible for any damage to the premises by attendees or outside groups contracted by the client.

## **DAMAGE AND LIABILITY**

The client is responsible and shall reimburse The Wisconsin Timber Rattlers for any damage, loss or liability incurred at the facility caused by guests or outside groups contracted by the client to provide any service or goods prior to, during or following any function.

## **FOOD MINIMUMS**

Food minimums vary depending on the time of day and day of the week. If food minimums are not met, there will be a required room fee. Food minimums include invoiced food sales prior to service charge and tax.

*The Wisconsin Administrative Health Code (DHS and SS196.07) prohibits serving any food or beverage on the premises that was not purchased from The Wisconsin Timber Rattlers. The only exception is a wedding cake provided by a licensed baker or confectionery not provided by The Wisconsin Timber Rattlers. The Code also prohibits any food or beverage from being removed from the premises during or following the event.*

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# PRICING

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## NON-REFUNDABLE DEPOSIT REQUIRED UPON BOOKING

Weddings 1,000  
Events \$500

*Non-refundable deposits are applied to the total bill. In the event of a cancellation, the deposit is non-refundable. All prices are subject to change until 60 days prior to event. In the event of cancellation, weekday bookings will require a cancellation fee based on size and needs of event. Additional fee may be applied on holidays and holiday weekends.*

## FOODS MINIMUMS

### WEDDINGS

Friday Weddings \$3,500  
Saturday Weddings \$4,500  
Sunday Weddings \$2,500

### DAY TIME EVENTS

Monday-Thursday \$1,000  
Friday \$1,100  
Saturday or Sunday \$1,300

### EVENING EVENTS

Monday-Thursday \$1,200  
Friday or Saturday \$3,000  
Sunday \$2,000