



12 & 2 E California Ave., Suite 300, California Ave. Oklahoma City, OK. 73104

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Skyline History, Features and Highlights

Skyline on Bricktown Canal is a stunning one-of-kind venue, located on the tip of the Canal in Bricktown in the recently renovated *Case Plow* building, which is on the National Register of Historic Places. The *Case Plow* was constructed in the 1890's, it is the 2nd oldest building in Oklahoma City and the oldest on the canal.

Skyline on Bricktown Canal offers two gorgeous spaces for your special day. Our Skyline Room which is 3,000 sq. ft. of open rustic space and our Rooftop Patio which is also 3,000 sq. ft. and offers a breathtaking view of downtown Oklahoma City.

- * Open Floor Plan
- * Indoor Skyline Room - 225 Guests (Reception or Buffet)
- * Indoor Skyline Room - 150 Guests (Plated Dinner)
- * Rooftop Patio - 225 Guests (Reception)
- * Indoor & Rooftop Patio – 325 Guests Total
- * Gorgeous rustic exposed brushed white brick
- * Hardwood floors
- * Exquisite lighting
- * Windows across north & west walls offer stunning views of the both the Canal & Downtown Oklahoma City, including the Devon Tower
- * Panoramic view of the Bricktown Canal from the Rooftop
- * Elevator access
- * ADA accessibility
- * Prep area with sink for your desired caterer
- * Four restrooms including one spaciouly designed and designated specifically for the bride's special day



Wedding Packages



Full Day Wedding Rate ~ 10am-Midnight

Fri-Sun \$4,500 / Mon-Thu \$3,500

Our Full Day Package includes use of both the Indoor Skyline Room and the Outdoor Rooftop Patio from 10am until midnight on the day of your event, use of Skyline's tables & 250 white padded garden chairs. If you choose to use Skyline's tables & chairs for your event, we offer room set-up and tear-down.

Platinum Wedding Package

Fri-Sun \$5,500 / Mon-Thu \$4,500

Package includes the following:

- * Use of both the Indoor Skyline Room and the Outdoor Rooftop Patio ~ 3,000 square ft. each
- * Access to the space from 10am to midnight on the day of your wedding
- * 250 White padded garden chairs
- * Tables: 10 ea. of the following - 8 ft. Banquets; 60 in. Rounds; 36 in. Cocktail Rounds
- * When you use Skyline's tables & chairs, we offer room set up and tear down
- * Professional sound system with cordless mic
- * **ADDITIONALLY ~**
- * Access to the space for six hours on the day before your wedding for rehearsal & décor
- * Photo Shoot ~ Access to Skyline for a two-hour photo shoot (venue only)
- * **Three (3) VIP parking passes for day of event**

Note: A \$550 refundable deposit and a credit card number are required to secure your date. We require a \$250 cleaning fee as well as security staff for all events where alcohol is being served.

NOTE: Day-of Coordinator available for an additional fee based on availability.



Rates & Rental Information

HOURLY RATE PACKAGE

Mon-Thu	\$250 per hour ~ 4 hr. min.
Fri & Sun	\$300 per hour ~ 5 hr. min
Saturday	\$400 per hour ~ 6 hr. min



This pricing accommodates private events such as Wedding Rehearsals, Private Parties, Corporate Events, Holiday Celebrations, etc. {Includes set up, event and breakdown}

Pricing includes 10 each of our 8 ft. banquet tables, 60 in. rounds and 36 in. cocktail rounds, 250 white padded garden chairs and our professional sound system for your DJ, playlist or band. If you choose to use Skyline's tables & chairs for your event, we offer room set-up and tear-down.

Note: A \$550 refundable deposit and a credit card number are required to secure your date. We require a \$250 cleaning fee as security staff for all events where alcohol is being served (1 guard for every 75 guests). Skyline has contracted Steel Protective Services at a rate of \$30 hour per security staff.

PHOTO SHOOT PACKAGE

\$150 per hour ~ 2-hour minimum

Skyline on Bricktown Canal is a stunning backdrop for photographers, videographers, entrepreneurs and others who wish to creatively explore space to rent for product shoots, video shoots, bridal portraits, etc. Sessions are reserved start to finish by the minute and will not be extended due to tardiness of client, vendor or subject. Alcohol is strictly prohibited during photoshoots and A Hold Harmless agreement must be submitted by each vendor conducting business on the premises.

A credit card number must be obtained in order to hold the space and a \$250 cleaning fee will be collected in the event that the venue is not left in the order it was found.

~Prices are subject to change~

RENTAL SECURITY DEPOSIT

Skyline on Bricktown Canal requires a \$550 refundable deposit and credit card number on file to hold your space for the date of your event. If written cancellation is received within sixty (60) days of your event you will receive a full refund of your Security Deposit and Fee. If written cancellations is received any time within fifteen (15) days of the event date, you will receive a refund of the Security Deposit only. Security Deposit will be refunded within fifteen (15) days of the event, less any cleaning or administrative fee unless otherwise paid in advance, and any costs to make the repairs or replacements, identified by Skyline Management.

THE BALANCE OF ALL FEES MUST BE PAID IN FULL 60 DAYS PRIOR TO EVENT



Items Included in All Rental Packages

- * 3,100 Sq. Ft. Indoor Skyline Room (includes entry)
- * 3,000 Sq. Ft. Outdoor Rooftop Patio
- * Bistro String Lighting & Chandeliers
- * White Padded Garden Chairs (250)
- * 8 ft. Banquet Tables (10)
- * 60 in. Round Tables (10)
- * 36 in. Round Cocktail Tables (10)
- * Turbosound 2500 Watt Speakers
- * Turbosound 3000 Watt Subwoofer
- * Behringer Premium Mixer
- * Sennheiser Handheld Microphone
- * Indoor & Outdoor Camera System
- * Three guest restrooms including an ADA
- * One large private room dressing room or the bride's special day.
- * Set-up & tear-down of venue when Skyline tables & chairs are used.



Services Often Supplied Via Outside Vendors

- * Catering
- * Tables
- * Chairs
- * Up lighting
- * Floral Design & Centerpieces
- * Professional Photography
- * Professional Videography
- * Décor & Design
- * Linens (available through Skyline for an additional fee)
- * Entertainment
- * Event Planning Assistance
- * Prepaid Parking in various local Bricktown Lots
- * Uber Discounts for attending guests



Visiting Guest Accommodations

Skyline Visitors Rate

Guests who have booked our stunning venue for their special occasion can enjoy the added feature of a \$129 Skyline Rate for a Standard room or a discount towards an upgraded room at our Bricktown partner hotels listed below. Once you secure your date with Skyline we can supply you with the link for these hotels to send to your family & friends who will be traveling in from around the country to join you on your special day! This will allow them to book at the location most convenient for them, giving them three properties to choose from. All three properties are connected and are located within walking distance from the venue, next to the Chickasaw Bricktown Ballpark. Each also offering trolley access to your event as well. This rate has been negotiated specifically for Skyline clients and we are delighted to be able offer it to you!

Hotel Partners Include



Hilton Garden Inn OKC/Bricktown

328 E Sheridan Ave OKC, OK 73104

Phone:(405)270-0588 | Fax:(405)270-0589

Homewood Suites OKC/Bricktown

328 E Sheridan Ave OKC, OK 73104

Phone:(405)270-0588 | Fax:(405)270-0589

Hampton Inn & Suites OKC/Bricktown

328 E Sheridan Ave OKC, OK 73104

Phone:(405)270-0588 | Fax:(405)270-0589

Should you require a room block or an alternate hotel we do have partnerships with both the Skirvin Hilton and the Courtyard by Marriott, both located within .03 & .06 miles from our venue in the heart of downtown. So please let us know and we'll do our best to connect you with one of our premier hotel partners for the best experience in OKC!



CORPORATE MEETINGS

&

PRIVATE GATHERINGS

*We have the perfect space to accommodate
your next event*



Terms Included in Your Package



Skyline Security Service

Skyline events, where alcohol is being served require one security guard for every 75 guests. Security is provided by Steel Protective Services, LLC providing expertise in preserving the safety of our guests, our staff & our location. Skyline has secured appropriate contracts with the security company best suited for the safety and protection of our guests, our staff and this historic landmark.

Venue Cleaning Service

Skyline will take care of cleaning up after you and your guests. This includes emptying trash cans, attending to standing liquid messes, tidying the Skyline Room and the Rooftop Patio, resetting the restrooms and catering prep area, mopping and resetting the lobby, polishing wood flooring, cleaning mirrors and glass surfaces.

The client's responsibility is to remove all rented and personal items from both the Skyline Room, the Outdoor Rooftop Patio & all occupied rented space by the designated time. Failure to remove rented or personal property within the designated time may result in additional fees.

The Vendor's responsibility is to remove rented tables, chairs, lighting, and other décor no later than noon on the day following the event. Vendors such as caterers, florists, stylists, photographers, videographers, etc., must remove equipment and or items immediately following the event. Perishable items, including food, cake, floral arrangements or installations, garland, etc. must be removed at the conclusion of the event. **All Vendors must sign and return a "Hold Harmless Agreement" to Skyline management within 3 days prior to the event.**



Client's Responsibility



- ◆ Skyline is not responsible for any items brought onto the premises by Clients, Guests, or Vendors, and Management will not tend to items that are lost or left behind.
- ◆ Skyline will not store any goods, rentals, or personal items belonging to Clients, Guests, or Vendors beyond your agreed rental period.
- ◆ Skyline is not liable or responsible for any belongings or property left behind by client or vendor after the contract teardown time. Any property left on the premises which impedes Skyline's ability to conduct business will either be removed at the client's expense or subject to a \$500 per day penalty for each day that the items are not removed.
- ◆ Nothing may be adhered to or affixed to walls, inside or out that will in any way cause damage, whether temporary or permanent, to our historic site.
- ◆ Per Oklahoma City Fire Department regulations, all hallways and exits shall be kept clear and usable at all times. Clients are responsible for ensuring this standard is met by placing rental furnishings and all other décor properly.
- ◆ No open flames are permitted on the premises, however flameless candles are allowed.
- ◆ Clients, Guests, or Vendors shall not use pyrotechnics inside the Skyline on Bricktown Canal.
- ◆ Clients, Guests, or Vendors hosting or attending events who appear to be intoxicated, disruptive, or demonstrating disruptive or destructive behavior will be removed from the Skyline premises. Security and Management reserve the right to remove any person exhibiting these behaviors.
- ◆ Management will not assume responsibility for the set-up and/or tear-down of any outsourced rentals, ie tables, chairs, lighting, dance floor, etc. Clients or Vendors must remove rentals promptly, no later than noon on the day following an event.
- ◆ All vendors must sign a Hold Harmless Agreement within 30 days prior to the event date.
- ◆ All activities will be in compliance of laws, regulations, and ordinances of the state of Oklahoma.
- ◆ Non-Rented facilities within the building are off-limits for the safety of all clients and guests. Security or Management reserves the right to remove violators from the property.
- ◆ The Clients and Vendors are responsible for the care of Skyline on Bricktown Canal, its facilities, structure, equipment, and furnishings during the Clients rental period. Any damages sustained or caused by accidental, negligent, or wrongful acts by Client, Guests, or Vendors to Skyline will be noted by Management. The Client agrees to replace, at their own expense, or to reimburse Skyline for all losses, breakage or damage that occur during their rental period.

Client's Responsibility Continued

- ◆ Alcohol service must be outsourced by a liquor licensed bartender. The Client is responsible for submitting a copy of his or her bartender's liquor license to Skyline at least five (5) days prior to an event. There are no exceptions.
- ◆ Upon submitting a \$550 refundable Security Deposit and a credit card number, the Client's date is secured on Skyline's event calendar. A full refund will be offered for all written cancellations received up to sixty (60) days prior to the event. If written cancellation is given sixty (60) days or more prior to the event date, client will receive a full refund of the Security Deposit and Fees. Any written cancellations given at any time within fifteen (15) days of event will receive the Security Deposit only.
- ◆ Skyline may require the Client obtain a General Liability Insurance policy, written on an occurrence basis, insuring against all claims for injury to or death of persons or damage to property on or about the Facility. Details for this requirement are included in the *Facility Use Agreement* which must be signed by both the client and agent of DHP Commercial, LLC DBA: Skyline on Bricktown Canal at the time your event is secured, along with your security deposit.



Preferred Vendors List

When selecting vendors for your event, consider using one or more from the following list of Preferred Skyline Vendors. These partners have had trusted success highlighting their skills and talents here at the Skyline on Bricktown Canal.

Catering

C2 Catering

Kam's Kookery

Yucatan Taco Stand

Floral/Wedding Coordination

From Soup to Nuts

A.D. Parties & Events

Security Services

Steel Protective Services, LLC

Hotel Partners

Hilton Garden Inn, Bricktown

Hampton Inn & Suites, Bricktown

Homewood Suites, Bricktown

Skirvin Hilton, Downtown

Courtyard by Marriott, Downtown



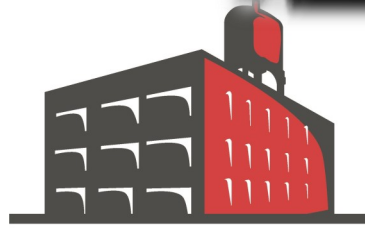
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