



Glen House Resort Weddings

2018/2019

Let's make memories together...

Welcome to the Glen House Resort where extraordinary memories of a lifetime commitment are created!

Envision a beautiful, summer day with a warm breeze off the river and the sun illuminating the bride who gracefully strolls to her future husband, awaiting under a blossom-adorned arbor.

The Resort provides the intimate and naturally picturesque setting along the St. Lawrence River for family and friends to witness a couple's vows proclaiming eternal devotion. The expansive grounds are highlighted with a colourful array of flowers, making our unique venue all the more enticing. Or perhaps for a smaller ceremony, an enchanting winter wedding in the warm, romantic atmosphere of a fireside setting. The Glen House Resort tailors to your matrimonial needs!

You and your guests will be greatly satisfied by our culinary team's authentic creations, which include a varied selection of hors d'oeuvres, entrées, and desserts. Our slow-cooked Prime Rib of Beef is renowned for its tenderness and succulent quality. Vegetarian dishes are also available. Whatever the choice of entrée, your guests will be sure to enjoy!

Our riverside locale is just 90 minutes south of Ottawa and two and a half hours away from Montreal and Toronto.

Since the early 1900's guests have relaxed and enjoyed the tranquility of the Glen House Resort. This tradition continues today at our modern facility with the new addition of our 18 hole championship golf course, Smuggler's Glen.

Call us for a consultation!

In the heart of the 1000 Islands!



Web: www.glenhouserestort.com
dining@glenhouserestort.com

613-659-2204 • 1-800-268-4536

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Smuggler's Glen
GOLF COURSE



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Frequently Asked Questions

CEREMONY

Can the ceremony be held onsite? Who will officiate it?

Yes, many wedding ceremonies have been held at our facility both indoors and on our beautiful lawn when weather permits. It should be kindly noted that the Resort accommodates other guests and so our lawn is "shared" with them for your event; you don't have exclusive use of this popular area. For this reason we cannot allow large tents or canopies to dominate this area. A fee of \$5.00 per chair or person applies for provision of this service. Names of local clergy to conduct these ceremonies for a fee can also be provided (refer to wedding contacts). Inclement weather back-up space can be provided at a nominal charge.



RECEPTION ROOM

Can I book the Admiralty room for My Day?

Depending on the time of the year and the size of your event, this popular room may or may not be available. The Admiralty Room itself can hold up to 130 persons and when opened to The Navy Room can accommodate 180. If your group is small, we may suggest The Lakefleet Room which can accommodate up to 60 persons or even Shipman's Dining Room depending on the time of the year. The rental cost will be detailed in your contract. Your Room will be available for use by 9:00 a.m. the day of your event. We will make every effort to make it available sooner if vacated by other guests.



Can I do my own decorating?

Yes, you can do your own decorating but prior to purchasing any decorations please contact The Glen House to ensure that the decorations are acceptable. Any decorations that attach to the walls, ceiling or curtains are not permitted without prior written consent.

Fire regulations strictly prohibit any open flame of any kind. Only approved enclosed candles that meet fire code may be used. Decorating is done at your own risk and The Resort will not be held liable for personal injury or damages. You will need permission prior to decorating to ensure there will be no damage (tape marks, nail punctures, marker bleed through etc.).



Can I bring my own Wine?

Because our facility is licensed, we are responsible for the provision and service of all alcoholic beverages. If your favorite wine selection does not appear on our Wine Menu we would be happy to make a special order at normal mark-ups with advance notice.



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Frequently Asked Questions (con't)

What is the difference between a Cash Bar and Host Bar?

A "cash bar" requires your guests will pay for their own while a "host" or "open bar" means that you will pay for your guests' drinks. Such decisions are entirely your choice; there are no set rules today. Many functions will have a "host" bar prior to dinner and "cash" bar after dinner. You may also arrange for a "subsidized" bar; you pay a portion of the cost and your guests receive a lower price during a "cash" bar.

Is Outside Catering permitted?

Glen House Resort does not allow outside catering for any food items with the exception of wedding cakes which can be prepared off site and delivered to the Resort. We will set up a table for cake display.

Is there a minimum size requirement?

During our peak summer months, there is a 100 person minimum for Saturday Night Receptions. If you are under the minimum allotment, the charges will be based on that minimum.

Minimum and Maximum Room requirements.

During our busy summer months, and especially on holiday weekends, maximum room allotments apply to reduce vacancies the night after, and before your event. During slower seasons fewer restrictions apply; you consider booking the entire resort for a truly private function.

ROOMS / ACCOMMODATIONS

When can my guests check into their rooms?

As a common courtesy to all of our guests, the check-in time is 4pm and check-out is 11a.m. This enables our cleaning staff to prepare the rooms in an efficient manner. As for the "in season," it is strongly recommended to book a two night stay if an early arrival is anticipated. The room rates are discounted at a better rate for 2 nights. We cannot guarantee rooms any earlier than 4p.m. on the day of the ceremony. There are change rooms available at our facility for your guests as an alternative option. For the most part, the "off season" applies fewer restrictions, making room availability possible at an earlier time.

Is your facility pet friendly?

Unfortunately, the Resort enforces a no pet tolerance, in order to provide a relaxing and calm environment for all of its houseguests. To keep your beloved pets in close proximity, we are happy to provide contact information for kennels. Registered Service Animals are welcome.

Is there an iron and ironing board in our room?

Irons and ironing boards are available at the Front Desk (first come, first serve basis)



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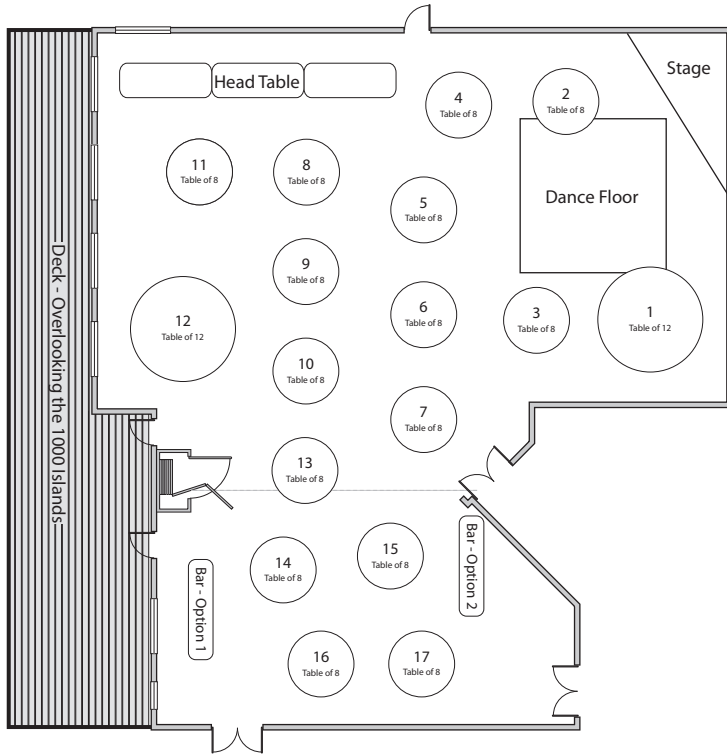


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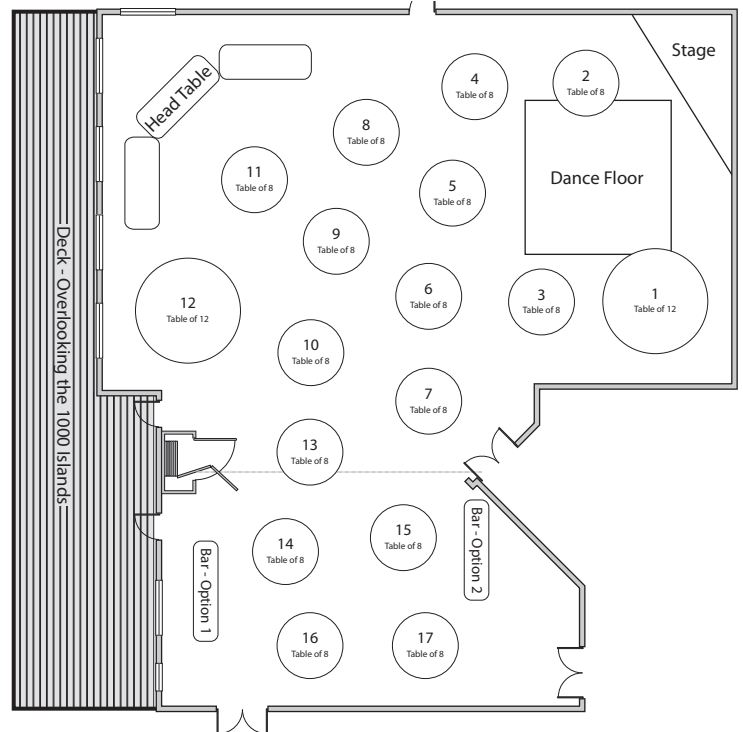
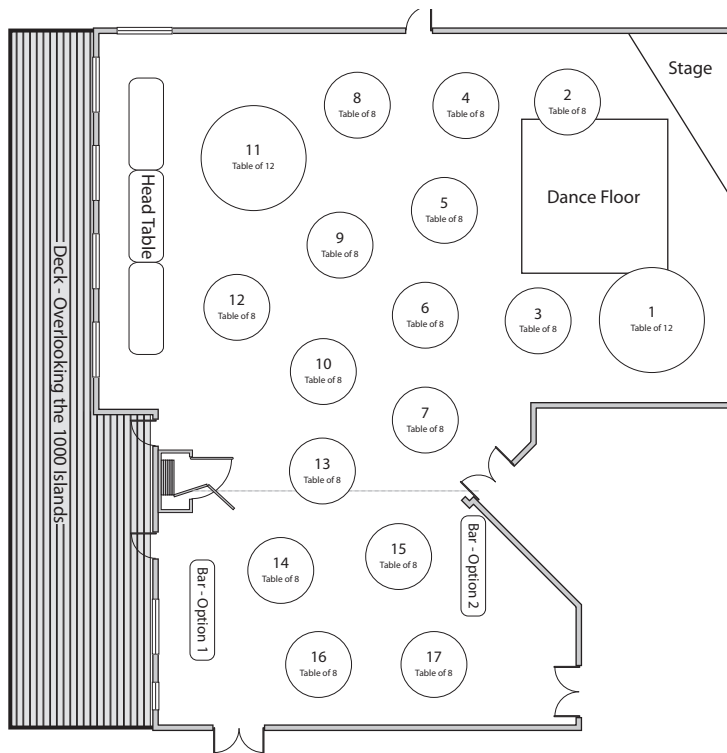


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Suggested Admiralty Room Layouts



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Reception Prices and Contract Info

The Details and "Fine Print"

The Glen House Resort appreciates your business and pledges to do our best to look after the many details related to your banquet.

- For confirmation of any arrangements, a deposit of \$2000.00 is required. This deposit is non-refundable. A valid credit card (Visa, Mastercard, American Express) is to be on file at the time of booking as a security deposit.
- An estimated bill will be drafted based on the information you provide for your banquet. This estimated bill will be due, in full, two weeks prior to your event. After your function, any additional charges will be paid by the credit card on file and a copy of the invoice sent to you.
- Any credits will be refunded by cheque
- During the initial planning of your event, we request an estimated number of guests to the best of your knowledge. A final guarantee is required 14 days prior to your event. This number will be used for your final bill.
- To allow for proper preparation, menu selections must be made 30 days prior to the scheduled date of your event. We understand that there may be dietary restrictions, any requirements must be addressed by this time as well.
- Due to previous functions, and the time required to prepare the room(s) for your event, the banquet hall will not be available to you until 9:00 A.M. the day of your function. If access to the banquet hall is available earlier, you will be contacted and permitted access. Should you require guaranteed access prior to your event, arrangements must be made in advance and additional rental charges may apply.
- Decorating is the responsibility of the patron. See Contract for additional details
- No food or beverages will be permitted other than that supplied by the Glen House Resort unless agreed upon, in advance.
- Last call for alcohol service is 1:00 A.M.
- Glen House Resort does not assume any responsibility for damage or loss of merchandise or any articles left or used at the function. Ensure all items are removed the evening of the event.
- All quoted prices are subject to 15% service and 13% HST.

This document IS NOT the actual contract.



Prices Overview

Room Rental	\$1,000.00
Room Setup	No charge
Room Cleanup	No charge
Bar Setup	No charge
Lawn Bar Setup	No charge
Outside Chair Setup	\$5 / Chair
Linen Rental	\$8 / Placesetting
Chair Covers	Add. Charges
Pontoon Boat	\$250 / Hour

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Wedding Accommodation Policies & Rates

Number of Nights	Riverfront Jacuzzi & Fireplace		Riverfront		Riverview		Non Riverview (only 10 available)	
	Sat Only	2+ Nights	Sat Only	2+ Nights	Sat Only	2+ Nights	Sat Only	2+ Nights
May 3 - June 13 September 5 to October 10	\$312	\$251	\$229	\$206	\$212	\$175	\$122	\$107
June 14 to September 4	\$322	\$287	\$237	\$212	\$219	\$194	\$178	\$133

All wedding rates quoted are per room per night, based on single or double occupancy and are subject to 13% HST. Off season rates also available - call for details

Booking Policies:

As a family-operated resort, we appreciate the value of family vacation time. Therefore with the interests of new and returning guests in mind, we may need to limit the number of rooms we can offer your guests.

As each season in the 1000 Islands features its own unique beauty, it is a popular destination spot to visit all year long. The busy season affords a maximum of 30 rooms to your block, 10 Saturday night only and the balance of a two night minimum. This block of rooms will be held up to 45 days prior to your date, at which time any rooms not confirmed will be released. Guests can continue to book and will be offered the discounted rate.

The Resort requires a deposit that is equal to a one night stay at time of booking to guarantee each reservation. In the event of cancellation, the deposit will be returned less a \$25 administration fee that is received 7 days prior to arrival.

Kindly Note: For the Summer season, we try our best to set aside a portion of rooms to accommodate our guests. Subject to availability. Our "off season" has fewer restrictions from December than May, making our entire facility at your disposal for your guests' enjoyment!



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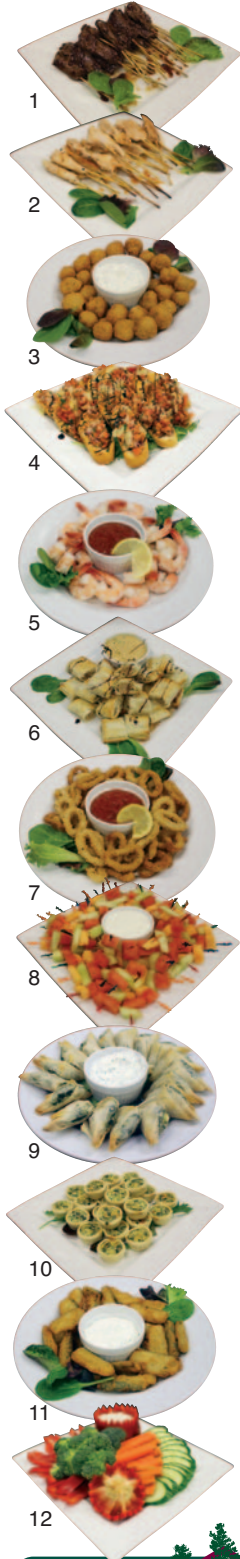
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Hors doeuvres



- 1 Beef Satays24 pcs\$60
- 2 Chicken Satays24 pcs\$50
- 3 Mushroom Caps.....1 lb\$20
- 4 Bruschetta24 pcs\$25
- 5 Shrimp Cocktail25 pcs\$60
- 6 Sausage Rolls24 pcs\$50
- 7 Calamari.....1 lb\$30
- 8 Fruit Traylarge.....\$45
- 9 Spanakopita24 pcs\$40
- 10 Mini Quiche24 pcs\$35
- 11 Zucchini Sticks1 lb\$18
- 12 Vegetable Traylarge.....\$45
- 13 Cheese Tray.....large.....\$65



Kindly Note:
All charges are subject to 15% Service, and 13% HST.

All prices are subject to change without notice

Dinner Selections

All entrées include fresh garden salad, baked rolls, your choice of potato and vegetable, dessert, coffee and tea

Choice of Entrée

Roast Turkey.....	\$34.95
Chicken Kiev.....	\$36.95
Chicken Cordon Bleu	\$38.95
Fresh Salmon	\$38.95
Rainbow Trout.....	\$37.95
Chicken Marsala	\$39.95
Bacon Wrapped Beef Tenderloin	\$41.95
Prime Rib of Beef	\$41.95

Choice of Potato

- Baked • Garlic Mashed • Mashed • Roasted Mini
- Optional: Rice Pilaf

Choice of Vegetable

- Cauliflower • Snow Peas • Carrots • Green Beans
- Vegetable Medley • Broccoli • Asparagus



Desserts

- Carrot Cake • Pie Selection
- Chocolate Cheesecake
- Cheese Cake with choice of topping

Midnight Buffets

Veggie Tray	Large	\$45
Cheese Tray	Large	\$65
Poutine Station	10 lbs	\$75
Assorted Pizzas	3 toppings	\$26
Assorted Sandwiches	24	\$75

Hors doeuvres trays also available for your midnight buffet

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Reception Alternatives

As tropical weddings are becoming more common, particularly in the winter season, we extend our services and venue to celebrate your union with family and friends! This is a great opportunity to introduce your new spouse, making it your first family affair!

Whether it be a Caribbean or European theme, we can cater to your celebration with wine, cocktails, and food selections! We welcome any special requests to make your reception all the more inviting at our facility. A commitment ceremony enables you to share your vows in the company of your family and friends!

Make a lifetime memory in the 1000 Islands!



"Love is composed of a single soul inhabiting two bodies."
Aristotle

Smuggler's Glen GOLF COURSE

Smuggler's Glen Golf Course at the Glen House Resort offers an alternative location for intimate gatherings.

For any inquiries, please contact
Jason Boyce
Director of Golf Operations
613-659-4999 ext. 720
Email: jason@smugglersglen.com

Web: www.glenhouserest.com
dining@glenhouserest.com

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Wedding Contacts

Entertainment

Sound on Sound Productions - The Ultimate Dance Party
Dale Vandusen
Kingston, ON
613-532-7653
www.soundonsound.ca

Night Shift DJ's
Brockville, ON
Toll Free: 877-387-3678
613-342-5776
nightshiftdj@ripnet.com

Donna Crozier Beautiful Music for Special Occasions
Harpist
613-389-6222

Churches

St. John's Roman Catholic Church
Gananoque, ON
613-382-2017

St. Andrew's Presbyterian Church
Gananoque, ON
613-382-2315

United Grace Church
Gananoque, ON
613-382-2161

St. Brendan's Roman Catholic Church
Rockport, ON
613-659-2412

Consulting & Decorating

L.S.P. Designs & Flower Studio
~ Flowers ~ Events
~ Chair Covers
Leanne Parcher
Kingston, ON
613-545-0962
www.lspdesigns.com

ISIS Dress for special occasions
Suzanne Guild
Brockville, ON
613-342-5554
isis@bellnet.ca
www.isiswear.com

MT's Wedding Design
Kingston, ON
Misty – Owner
613-985-5500
misty@mtsweddingdesign.ca
www.mtsweddingdesign.ca

Judy Orr Decorating and Floral Design
judylynnorr@yahoo.ca
613-530-7057

Wedding Cakes

Bread & Butter Bakery and Fine Pastries
Kingston, ON
613-384-3675
www.breadandbutter.com

Card's Bakery Cakes by Krista
Kingston, ON
613-544-4448
info@cakesbykrista.com
www.cardsbakery.ca

Kates Kakes
613-354-5954
613-929-5002
kateskakes@bell.net

Transportation

White's Double Horse Carriage Service
Kingston, ON
613-385-2923
www.wolfeisland.com/white/ken-white.html

Red Brick Farm Horse and Carriage
Cody and Tara Hodges
613-802-4473
www.redbrickfarm.ca
redbrickfarmhorseandcarriage@yahoo.ca

Officiants

June Craig Ministries
Reverend June Craig
613-766-2677
junevision2020@gmail.com

Reverend Oscar Simpson
Kingston, ON
613-374-2178
Cell: 613-484-2398
oande@sympatico.ca

Reverend Takouhi Petro
Portland, ON
613-272-8977
RevTakouhi@terrautopia.ca

Hair Salons

Silk Salon & Esthetics
Laura Orr
Gananoque, ON
613-382-3827

Rapunzel Studio of Hair Design
Gananoque, ON
613-382-8515

Photographers

Photos by Arlene
Arlene Cartwright
Gananoque, ON
613-387-2328
arlene@photosbyarlene.com
www.photosbyarlene.com

Kyla Raymond Photography
Gananoque, ON
613-382-1456
kylaraymond@gmail.com
www.kylaraymond.com

My Wedding Photo Booth
Photos, DJ, Sound, Lighting
705-772-0741
www.myweddingphotobooth.ca
grhumphries@xplornet.ca

Florists

Farmhouse Flowers & Gifts
Judy Orr
Gananoque, ON
613-382-3336
judylynnorr@yahoo.ca

Magnolia Flowers
Natasha Lux
Gananoque, ON
613-382-8181
Info@magnoliaflowers.ca
www.magnoliaflowers.ca

Hidden Garden Floral Designs
Colleen Kahrman
Newboro, ON
613-272-0358
www.hiddengarden.ca
colleen@rideau.net



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