

For Hotel Office Use Only

Company Name:
 Contract Date/Time:
 Block Rate(s):
 Setup Info:
 Direct Bill Account: **ON FILE / NOT ON FILE**

Holiday Inn Express Fort Worth Cityview
 4609 Citylake Blvd W, Fort Worth, TX 76132
 T: (817) 292-4900 F: (817) 263-6731
 holidayinnexpress.com



AN IHG® HOTEL

Wednesday, February 27, 2019

Revised 2019 Meeting Room Charges and Fees

| Hourly (2 hour minimum) | Up to 4 Hours | All Day (4+ Hours) |
|---|---|---|
| \$80/hr + tax = \$160/2 hours | \$275.00 + tax | \$500.00 + tax |
| 22% Service Charge = \$35.20 | 22% Service Charge = \$60.50 | 22% Service Charge = \$110.00 |
| \$195.20 plus Sales Tax | \$335.50 plus Sales Tax | \$610.00 plus Sales Tax |
| \$211.30 for 2 hours (\$105.65/hr inclusive) | \$363.18 up to 4 hours (\$90.795/hr inclusive) | \$660.33 for 4+ hours (\$82.54/hr inclusive) |

No Cleaning Fee for a Corporate Meeting or Business Event. Restrictions do apply, please inquire with Front Desk or Sales for more information.



| Room size | Ceiling height | Room dimensions | Maximum capacity | U-Shape | Banquet rounds | Theater | Classroom | Boardroom | Hollow square |
|-------------|----------------|-----------------|------------------|---------|----------------|---------|-----------|-----------|---------------|
| 550 sq. ft. | 10 ft. | 25 ft. x 22 ft. | 40 | 12 | 40 | 40 | 32 | 12 | 16 |

Additional Fees:

- If hotel provides catering add 18% F&B service fee to room charge not to exceed \$100, If guest provides catering no additional fee except \$150.00 cleaning fee.
- Sodas – A la Carte (see GM for Pricing) – **Optional**
- Cleaning Fee \$150 (Birthday, Quinceañera, Baby Shower, Pizza Party, Party, Family Reunion, etc)

If guest rooms included, we may have a discounted rate, speak with Sales or GM.

