



Holiday Inn

Holiday Inn Gurnee Convention Center
6161 West Grand Ave.
Gurnee, Illinois 60031
847.336.6300



All Day Meeting Menu

1-800-Holiday www.holidayinn.com/gurnee-il



Holiday Inn

All Day Meeting Packages

All Day Meeting Packages include AV Package, to consist of 8x8 Screen, LCD Projector Package and Flip Chart with Markers

TURQUOISE \$49 PER PERSON

All Day Meeting Package with Lunch for groups less than 25 guests

MORNING WAKE UP

Traditional
Seasonal Fruit Display
Assorted Breakfast Pastries
Bagels and Whipped Cream Cheese
Butter and Fruit Preserves
Brewed Coffees and Teas

MID-MORNING REFRESH (based on 60 minutes of continuous service)

Brewed Coffees and Teas
Assorted Coca Cola Products

AFTERNOON BREAK

Assorted Home Baked Cookies
Warm Jumbo Soft Pretzels with Dijon mustard
Brewed coffees and Teas
Assorted Coca Cola Products

For Multiple day meetings, please see your Catering Representative for more afternoon break options



Holiday Inn

All Day Meeting Packages

All Day Meeting Packages include AV Package, to consist of 8x8 Screen, LCD Projector Package and Flip Chart with Markers

RUBY \$65 PER PERSON

All Day Meeting Package with Lunch for groups less than 25 guests

MORNING WAKE UP

Traditional

Seasonal Fruit Display

Assorted Breakfast Pastries

Bagels and Whipped Cream Cheese

Butter and Fruit Preserves

Brewed Coffees and Teas

MID-MORNING REFRESH (based on 60 minutes of continuous service)

Brewed Coffees and Teas

Assorted Coca Cola Products

LUNCH TIME

Choice from Holiday Inn PRE-Order Menu

AFTERNOON BREAK

Assorted Home Baked Cookies

Warm Jumbo Soft Pretzels with Dijon mustard

Brewed coffees and Teas

Assorted Coca Cola Products

A Customary taxable 21% Service Charge and Applicable Sales Tax will be added to all prices. Prices are subject to change without notice



All Day Meeting Packages

All Day Meeting Packages include AV Package, to consist of 8x8 Screen, LCD Projector Package and Flip Chart with Markers

Diamond \$70 Per Person

All Day Meeting Package with Lunch for groups less than 25 guests

MORNING WAKE UP

Traditional
Seasonal Fruit Display
Assorted Breakfast Pastries
Bagels and Whipped Cream Cheese
Butter and Fruit Preserves
Brewed Coffees and Teas

MID-MORNING REFRESH (based on 60 minutes of continuous service)

Brewed Coffees and Teas
Assorted Coca Cola Products

LUNCH TIME

Choice of the following display Lunch Buffets
Deli Express
Backyard BBQ
Under The Tuscan Sun
Taste of India
Asian
South of The Border

AFTERNOON BREAK

Assorted Home Baked Cookies
Warm Jumbo Soft Pretzels with Dijon mustard
Brewed coffees and Teas
Assorted Coca Cola Products

For Multiple day meetings, please see your catering Representative for more afternoon break options



Beverages A La Carte

We Proudly Serve Coca Cola Products \$4

Gold Peak Sweet and Unsweet Iced Tea \$4

Bottled Distill and Sparkling Water \$4

Assorted Bottled Fruit Juices \$5

Assorted Bottled Naked Fruit Smoothies \$6

Red Bull Energy Drink \$6

Assorted Vitamin Water \$5

Brewed Coffees and Herbal Teas \$40 |per Gallon

Lemonade *or* Fruit Punch \$36 |per Gallon

Signature Watermelon Limeade \$37 |per Gallon



Breaks Themed

All Themed Breaks are accompanied with Brewed Coffees and Herbal Teas. All prices are Per Person unless stated.

Baker's Dozen \$13

Assorted Baked Cookies, Lemon Bars, Raspberry Bars, 2% and Chocolate Milk

Energizer \$15

Kashi and Nutrigrain Bars, Whole Fruit, Trail Mix Assorted Yogurt

Power \$16

Vegetable Crudit  and Hummus, Whole Fruit, Gatorade, Red Bull and Bottled Water

Wrigley Field \$12

Butter Popcorn, Cracker Jacks, Warm Pretzels with Cheese, Ice Cream Bars, Assorted Sodas and Bottled Water

South of the Border \$11

Tortilla Chips with Salsa and Guacamole, Churros, Assorted Sodas and Bottled Waters

A CUSTOMARY TAXABLE 21% SERVICE CHARGE AND APPLICABLE SALES TAX WILL BE ADDED TO ALL PRICES. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.



Breaks A La Carte

Sweet

Assorted Mini Candy Bars \$8 | per dozen

Assorted Ice Cream Bars \$18 |per dozen

Assorted Baked Cookies *or* Brownies \$39 |per dozen

Raspberry or Lemon Bars \$39 |per dozen

Salty

House made Potato Chips with Onion Dip \$4 |per person

Tortilla Chips with House Made Sala \$4 |per person

Warm Soft Pretzels with Mustard and Cheese Sauce \$42 |per dozen

Deluxe Mixed Nuts \$4 |per person

Hot Buttered Popcorn with Assorted Spices \$3 |per person

Domestic Cheese Display with Artisan Breads and Crackers \$9 |per person

Healthy

Fruit and Yogurt Smoothies \$5 |per person

Kashi and Nutrigrain Bars \$36 |per dozen

Whole Fruit \$2 |per piece

Seasonal Fruit Display \$4 |per person



Audio and Visual

LCD Projector \$200

10ft Cradle Screen \$100

8ft Cradle Screen \$55

32' TV Monitor \$100

House Sound \$75

DVD Player \$50

Dial "9" Phone Line \$25

Polycom Speaker Phone \$150

Microphone \$30

Handheld Wireless Mic \$110

Lavalier Wireless Mic \$110

Podium \$30

4 Channel Mixer \$55

Mic Stand \$20

Flipchart w/Markers \$25

Flipchart Pad \$20

Laser Pointer \$20

Easel \$20

Extension Cord \$10

Power Strip \$10

White Board w/Markers \$30

NON HOTEL AV SERVICE FEE \$125



Deposits and Payments

A 24% non-refundable deposit is required to secure your event and to hold space on a definite basis. An additional payment of 50% is due 90 days prior to your function. The final balance is due 14 business days prior to your function. Any overage in payment will be refunded following your function. Refunds take up to 14 business days to process.

Event Guarantees

At least 7 business days before your event, you must inform the Catering Department, in writing, of the exact number of people who will attend your event. This count will not be subject to reduction and is the minimum number of persons for which you will be charged. The services, products, fees, etc., as noted will be provided at the time of your event and you will be charged based on the event guarantee that you give us or the number of people indicated at the time you signed the sales agreement or the Banquet Event Order, whichever is greater.

Service Charge

21% service charge of the food, beverage, AV and room rental total, plus any applicable state or local tax, will be added to your account as a service charge. This service charge is not a gratuity and is the property of the hotel to cover discretionary costs of the Event.

Sales Tax

The current sales tax is 9%. It is subject to change and is applicable to the entire event.

Ballroom and Additional Labor and Set Up Fees

A Room Rental Fee applies for all events. Charges are based on the size of function space and is subject to tax and service charge. Changes to the room set up additional set up the day of the event will be subject to additional fees to include tables, chairs, linens, AV needs, etc., with the exact amount to be determined by your Catering representative. (minimum hourly charge \$100 per hour)

Cake Cutting

Outside cake must be purchased from licensed bakery. A cake cutting fee of \$3.00 per person applies. Please consult your Catering Manager for a list of preferred vendors.

Loss or Damage of your Property

We are not responsible for any loss or damage to property belonging to your attendees and do not maintain insurance covering it

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Decorations and Displays

For the safety of person and property, no fireworks or incendiary devices may be used at the hotel. All displays and/or decorations will be subject to our prior written approval and must be provided by a licensed and insured décor company. Please contact your *Catering Manager* for a list of our preferred vendors. The use of glitter, confetti, sequins at no time should any posters, displays, etc., be affixed to any wall in meeting room space or guest suite other than by specialty tape provided by the hotel. The use of glitter, sequins, confetti, push pins, tacks, pins or nails is prohibited. The use of such items will be subject to a cleaning/damage fee of \$500.00

Electrical Charges

DJ/Band power charges of \$200.00 applies. Increased power needs are subject to additional charges.

Scheduled Event Times

Daytime functions are limited to 4 hour duration. Evening functions are limited to a 5 hour duration. Additional hours must be approved in advance and are subject to increase bartender charges and staffing fees.

Outside Food and Beverage

Due to State Law, you may not bring into the hotel alcoholic beverages. You must obtain prior approval from us before you bring in any food or non-alcoholic beverages from outside sources. A Hold Harmless Agreement is required when food and beverage products not purchased and prepared by out hotel staff are brought in for consumption by your guests in our function space. Fees may apply for outside food and beverage.

Audio Visual

The hotel has a full assortment of audio visual equipment available for rental. Please refer to our audio visual menu for pricing and availability. We encourage you to rent audio visual equipment from the Hotel as we are familiar with its operations. However, if you chose to provide your own equipment, an additional \$25 per day electrical usage fee will apply, you will be responsible for the set up, tear down, and facilitation of the equipment during the meeting and will require to provide your own technician to facilitate more complex set ups; this decision will be made by your Catering Representative. Should your group/function chose to bring in an outside audio visual vendor, you will be charged 25% retail price per day for all equipment utilized for your event.

Package Delivery

Packages for the hotel may be delivered no earlier than (3) three business days prior to the date of the function. The Hotel is not responsible for lost or stolen materials, nor return shipping or storage of materials at the conclusion of the event. Please see your contract for Shipping Instructions.

Signage

The Hotel will provide basic signage in the hotel lobby and outside your event room. If you would like to provide additional signage, please contact you Catering Manager regarding hanging fees.

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