

# THE *space* HTX

The Space HTX is a 5000-sq. ft. white on white industrial warehouse, which offers a fusion of raw material & contemporary design that can be easily transformed for any event.

The Space HTX is located in the Heart of EADO – “The Art & Soul of the city” and is Houston’s new urban & chic venue for hosting fabulous weddings, corporate events, concerts, and parties.

The urban warehouse is the perfect canvas to experience and showcase EADO’s vibrant neighborhood with its rich history, thriving businesses & entertainment, and offers you and your guests an unparalleled view of the downtown skyline.

## WEDDINGS & PRIVATE EVENTS:

The Space HTX offers a contemporary and sophisticated ambiance for the modern-day couple that seeks a unique venue as opposed to the typical ballroom environment. The Space can also be easily transformed for a variety of social, corporate or private events. Located in East Downtown, The Space HTX is situated in one of the most ideal locations for your Houston event. Your guests will be delighted by the convenient location, surrounded by more than 20 Hotels, tourist attractions, and numerous dining options. Our team will help you to impress your guests in an urban & chic environment.



RENTAL FEE :

MONDAY – THURSDAY (6 HOURS):	\$ 2500
*SATURDAY (8 HOURS):	\$ 6000
*FRIDAY (8 HOURS):	\$ 5000
*SUNDAY (8 HOURS):	\$ 4000

The Venue Rental is subject to sales tax & all prices are subject to change prior to a signed contract.

The time slot provided includes your set up and breakdown time. If additional event time is needed it can be added at \$250 per hour. Hourly rates are available Monday-Thursday for \$425/hour & Sunday for \$500/hour. For major holidays prices may vary. Please inquire to receive a quote.

USAGE FEE :

To hold your date, we require a 25% non-refundable deposit of the Venue Rental Fee on contract signing with the remaining balance due no later than 60 days before your event.

For weekday events a \$500 damage and security deposit, is due in the form of check, cash, or charged to a major credit card 60 day before your event and will be refunded to you upon completion of event provided there are no significant damages. For weekend events and weddings, a \$1,000 security deposit is required.

THE OVERALL CONTRACT PRICE INCLUDES:

VENUE :

Full use of The Space HTX building, for contracted amount of time, accommodating 300 guests

FURNITURE :

Use of The Space HTX tables and chair inventory + set up and tear down

THE STUDIO HTX:

Complimentary to weddings only.  
Available 2 hours prior to event.

VENUE COORDINATOR:

The Event Coordinator will be onsite the day of the event to ensure all services are executed flawlessly. Your Venue Coordinator will also conduct an hourlong consultation meeting at least 2 months prior to your event.



OPTIONAL AND ADD- ON CONTRACT SERVICES

**CEREMONY:** We love ceremonies in The Space HTX and pricing includes an hour rehearsal, 2 pipe-and-drape, 1 hour photo session and room transition. To add ceremonies, there will be an additional \$500 -- \$1,000 fee.

**EVENT DAY-OF-COORDINATING:** The Space HTX has experienced Wedding Coordinators that can perfectly execute your day. Our coordinators would meet with you six to eight weeks prior to the wedding day, construct a timeline, do minor décor set-up, contact your previously hired vendors and make sure the day unfolds without a hitch.

**FOOD:** Our Venue offers a Preferred Vendor list, so you can easily find vendors who best meet your needs.

**BEVERAGE:** The Space HTX offers non- alcoholic drinks, beer, wine, and full- bar packages. We will help you pick the best match for your event or create a completely custom option that best fits your functions. Please refer to the beverage package for additional information and pricing.

**SECURITY:** If a bar is present, HPD officers are required at \$45 per officer per hour (4 hour minimum). If not bar is present, one unarmed security guard is recommended at \$20 an hour.

**VALET:** Valet parking must be arranged through our preferred valet company for all events exceeding 150 guests.

**CANDLELIGHT PACKAGES:** Whether you want a soft twinkle of candles to a full array of beautiful candle light; We can accommodate every unique vision.

PIPE AND DRAPE : Pipe and Drape can be rented for an additional \$50 per panel and will be set up per the client's specifications.

