

Congratulations on your recent engagement and thank you for your interest in having your wedding at Woldumar Nature Center! Woldumar Nature Center is a nonprofit organization that focuses on serving the greater Lansing area with educational programs and camps for the community, but also hosts weddings and other events.

Choosing Woldumar for your wedding venue will not only provide a beautiful and unforgettable experience for you and your guests, but also will directly support and sustain our nonprofit environmental education efforts – giving you one more reason to smile on your wedding day!

Woldumar is home to the RE Olds Anderson Rotary Barn, a renovated 20<sup>th</sup> Century dairy barn which provides a one-of-a-kind rustic setting for classes, meetings, weddings, and other events. The auditorium level of the barn can comfortably accommodate up to 150 guests at tables. The lower level can be set up for food service. The barn is complete with a deck and patio and is handicapped accessible. Restrooms are located on the first floor. There is a kitchen area with a sink and refrigerator available for use. In addition to these features we also have a bridal prep room located on the first floor. Our beautifully maintained grounds are available for your guests to explore and hold your ceremony at. We have three different ceremony locations to choose from, the historic Moon Cabin steps, the Sunrise Pavilion, and the Walnut Glen Amphitheatre.

Woldumar has 300 stylish folding black chairs and a variety of round and rectangular tables. Woldumar Staff will set up our tables and chairs for your reception. For an additional fee Woldumar staff will set up your ceremony as well for \$1.50 a chair. Walnut Glen has benches to accommodate 147 guests for easy convenience.

Woldumar Nature Center is not a full service venue. You will be responsible for providing your own linens, decorations, as well as food and drink services. The Re Olds Anderson Rotary barn is decorated with bright twinkle lights. All other hanging decorations must be approved. Tea light candles are permitted only if the flame is enclosed, all other candles must be electric. Decorations cannot leave any modifications to the rental space that may last beyond the term of the lease, this includes but is not limited to the use of staples, pins, screws, nails, or tape which may leave holes, remove paint, or leave a sticky residue.

All food and drink services must be provided by a licensed caterer or bartender. We have a list of approved vendors to choose from, however we are open to other companies. All food preparation must take place off site with the exception of barbecuing and food trucks, which we have a designated location for preparation. You may bring in your own alcohol, but it must be served by a licensed bartender. All drinks must remain in the barn, on the deck, or in the fenced in patio area.

Woldumar Nature Center is a smoke free campus and does not allow the use of tobacco products on site.

We have no restrictions on musical vendors. We have an indoor sound system and a portable sound system which can be used for your reception and ceremony by request. All music must end no later than 11:00 p.m.

Cleaning is expected at the end of the night. The rental space must be left how it was found. This includes trash removal, wiping down tables, sweeping, and spot mopping. Woldumar will provide cleaning supplies, trash cans and liners.

Wedding day schedules and rates are detailed below. **Please note: we are unable to extend or alter the schedules provided,** due to the number and diversity of events which take place at the nature center each day. Additional time packages may be added on for decorating and clean up times, see list of additional services.

<b>Day</b>	<b>Your access to the barn begins:</b>	<b>Guests Arrival time</b>	<b>All parties off premises by:</b>	<b>Rehearsals</b>	<b>Total Cost</b>
Saturday 2018	10:00 a.m. Saturday	2:00 p.m.	12am	Friday 5:30 p.m.	\$3,500
Saturday 2019	10:00 a.m. Saturday	2:00 p.m.	12am	Friday 5:30 p.m.	\$3,900
Saturday December-April 2018/19	10:00 a.m. Saturday	2:00 p.m.	12am	Friday 5:30 p.m.	\$1,950

**Visits:**

If you would like to arrange a tour of our facilities or need to arrange a follow-up visit prior to your event, please contact our Hospitality Manager by emailing [rentals@woldumar.org](mailto:rentals@woldumar.org).

Due to our frequent education programs and staffing limitations, we are unable to accommodate walk-in tours.

**In order to book your wedding we will need the following.**

- A Nonrefundable deposit of \$500.00
- A signed contract

In addition to the following we require all weddings to have a Certificate of Liability Insurance for the 24-hour period of the date of the rental. We require this no later than 30 days before the wedding.