

Build A Wedding Workshop



Tell Us About You

Name: _____

Email: _____

Phone: _____

Date of Event: _____ Type of Event: _____ Guest Count: _____

Start Time: _____ End Time: _____

Venue Includes:

5 Hour Use of Venue
Choice of Tables, 60" Rounds/Rectangle
Seating, Chivari Chairs
Room Set-up
Door Attendant
Event Management Staff On-Site
(Does NOT replace wedding coordinator)
*Access to venue 4 hours prior to event &
1 hour after for gathering personal belongings.

»»» —> Date of Event <— «««

Mon-Thur \$3,000

Friday & Sunday \$3,950

Saturday \$4,950

»»» —> Choose Your Event <— «««

Ceremony & Reception

Reception Only

Other Event

Pick Your Toppings

»»» Additions and Upgrades «««

- Add Additional Hours: \$200/hour
- Additional Security: \$150
- Bridal Suite Rentak: \$250
- Groom's Room Rental: \$250
- Additional Chair & Table Rentals: \$5PP
- Wedding Coordinatator: \$995+
- Decor Store: \$500
- DJ: \$900-\$1500
- Podium
- Microphone
- Speaker

Count: _____
 Count: _____
 Arrival Time: _____
 Arrival Time: _____
 Count: _____
 Package: _____
 Yes/No: _____
 Estimate: _____

Total Additions:

»»» Catering «««

- In House Catering: Buffet Plated
- Approved Outside Catering Fee: \$350
- Drink Station: \$1.95 PP (Choose 3:
Lemonade, tea, punch, or infused water)
- Coffee Station: \$1.95 PP (Regular or Decaf)
- China Pates: \$.45 each
- Cake Plates: \$.40 each
- Flatware: \$.25 each
- Water Goblets: \$.50 each
- Linens: \$10-\$15 each
- Linen Napkins: \$.70 each
- Servers & Bussers: \$150 each

Count: _____
 Count: _____
 Count: _____
 Count: _____
 Count: _____
 Count: _____
 Count: _____
 Count: _____
 Count: _____
 Count: _____

Total Catering:

»»» Bar Options & Drinks «««

- Bartender: \$150 each
- Bar Packages: Gratuity Not Included.
- Cocktail Hour: \$15.95 per person
- Beer, Wine, & Cocktails: \$26.95 per person
(during reception)
- Cash Bar: \$1,000 Minimum
- Upgraded Bar Glassware: \$200
- Champagne Toast With Flutes: \$250

Count: _____
 Count: _____
 Count: _____
 Yes/No: _____
 Yes/No: _____
 Yes/No: _____

Total Bar Options:

Estimated Total:

