

Wedding Possibilities Contract of Products and Services

____ CONTRACT - TERMS & CONDITIONS Reserving rentals, decor items or floral designs will be reserved upon receipt of a signed invoice and a deposit of 25% of total charges or a monthly payment stated on the invoice. This deposit is nonrefundable after the date has been held 30 days or more. The client must provide Possibilities by Potted People with final count 21 days prior to the event at which time a final invoice with balance due will be provided.

____ CREDIT CARD REQUIREMENTS: A valid credit card is required to open an account, all information must be included and signature filled out at location on bottom of this rental contract. Charges billed to the credit card will consist of missing or damaged items or charges left unpaid after 10 days of event. A detailed invoice of those charges and copy of receipt will be mailed to you after the event. Client hereby authorizes Wedding Possibilities to charge this credit card for deposits, payment, damages and additional services added at wedding.

____ MISSING OR DAMAGED ITEMS: Items not returned within 3 business days after event are considered missing. Missing or damaged items will be charged to the credit card at replacement cost. A detailed invoice of these items will be provided to client. Please inform your helpers not to blow out candles as this spreads the wax and burns the fabric. Chair Covers Replacement Is \$12.00, tablecloths, \$20.00 for instance. Please advise your helpers and the venue That candle wax damage will be considered non reversible and will incur a fee. Also, please make sure that wet linen is not put into a plastic bag. The entire bag may mildew.

____ FINAL PAYMENT: Final payment is due 21 days prior to event. No orders will be scheduled for delivery until full payment is received. A \$50.00 charge will be added to your account each time the order is changed within 7 Days of your scheduled delivery. A \$100 charge will be added to your account each time the order is changed within 24 hours of your scheduled delivery. In the case where a balance due is unpaid past 30 days, client agrees to pay an interest charge of 1% per month on the outstanding balance. You give your permission to Wedding Possibilities to charge this card for any additional items that occur after final payment has been paid. This is to include verbal additions. You agree to pay any extra services or items added on Rehearsal or Wedding Day. (ie. Full Take down instead of invoiced linen pick up)

____ DELIVERY & SET UP: This is a client pick up and drop off at our location downtown. Delivery is an option for an additional charge. Delivery charge of \$1.00 per mile for orders less than \$500.00. Please ask for delivery quote from your Sales Professional with Possibilities. If we can pick up the items the day after the event the fee will be included in the delivery fee. Should we have to pick up the same day as the event the charge will be \$100.00.

____ SUMMARY: RESPONSIBILITY OF THE EQUIPMENT REMAINS WITH THE CLIENT FROM THE TIME OF DELIVERY TO THE TIME OF RETURN. Please be sure all equipment is secured when not in use and protected from weather. All collection fees, attorney fees, court costs, or any expense involved in the collections of rental charges will be the client's responsibility. Be sure all equipment is returned according to these TERMS & CONDITIONS. The client is solely responsible for any additional charges incurred as a result of failure to meet these conditions.

I HAVE READ AND AGREE TO THE ABOVE TERMS & CONDITIONS AND ACKNOWLEDGE RECEIPT. THIS CONTRACT IS VALID FOR ALL RENTALS PURCHASED BY THIS CLIENT.

CREDIT CARD INFORMATION: MC/VISA ACCOUNT # _____
EXP. _____ Code: _____ (Must be included to reserve floral pieces)